

<b>0.0</b>	<b>IMOS Policy Framework</b>	
Responsible Officer	Project Manager	
Approved by	Director	
Approved and commenced	January 2012, updated September 2014 and August 2015	
Review by	September 2016	

**Status of IMOS Policies** – The Integrated Marine Observing System (IMOS), led by the University of Tasmania (UTAS), is funded through grants from the Federal Government's National Collaborative Research Infrastructure Strategy ([NCRIS](#)). UTAS has entered into Funding Agreements with the Commonwealth for the administration of the grant funds. IMOS is a collaborative project involving Federal, State and University research organisations. UTAS has entered subcontracting arrangements with the collaborating organisations to deliver services as part of IMOS.

The Funding Agreements establish:

- UTAS as the IMOS lead organisation and host and operator of the IMOS Office
- An independent Chair and Advisory Board appointed by UTAS in consultation with the IMOS community. The Director and a nominee of UTAS (currently the Deputy Vice-Chancellor (Research)) are ex officio members.
- The Director is an employee of UTAS reporting to the Deputy Vice-Chancellor (Research), with the Chair formally included in performance management arrangements
- The role of the Advisory Board to provide strategic guidance to UTAS through the IMOS Office, and approve plans and reports prior to UTAS submitting these documents to the Commonwealth.
- The terms and conditions under which UTAS may subcontract the performance of any obligations

<b>Instruments</b>	<b>Authority</b>	<b>Authority through</b>	<b>Application</b>
NCRIS Funding Agreement (various)	Commonwealth	National Collaborative Research Infrastructure Strategy	IMOS-wide
Operator Sub-contracts	UTAS	NCRIS Funding Agreements	Specific to each Operator
IMOS policy, procedure, terms of reference, role description, guidelines, etc (" <b>Policy</b> ")	Board / Director	Statement of intent defining the position of IMOS	IMOS-wide

As a collaborative project IMOS does not have the authority to bind its stakeholders to Policies. Rather, in line with the nature of the Head Agreement and sub-contracts with the Operators, and agreement by various stakeholders to work together to achieve the aims of IMOS, the Policies set by IMOS are designed to provide a 'statement of intent' on the position of IMOS in a number of areas, and should complement rather than override the various approved policies of each stakeholder agency.

A summary of the IMOS policies and approval status is provided in the following table:

## IMOS Policies and approval status (at August 2015)

No.	Title	Status	Responsibility
0.0	IMOS Policy Framework (this document)	Approved February 2012, revised September 2014 and August 2015	Project Manager
	<b>1. Governance</b>		
1.1	NCRIS Funding Agreements	Approved September 2012, revised August 2015	Project Manager
1.2	Advisory Board terms of reference	Approved February 2012, revised August 2014 and August 2015	Project Manager
1.3	Steering Committee terms of reference	Approved February 2012, revised August 2015	Scientific Officer
1.4	Node Leadership role description	Approved February 2012, revised August 2015	Scientific Officer
1.5	Facility Leader role description	Approved September 2012, revised August 2015	Project Manager
1.6	Risk analysis – Facilities and IMOS-wide	Drafted August 2015	Project Manager
1.7	Milestones – setting and review		Project Officer
1.8	Conflict of Interest	Approved February 2012, revised August 2015	Project Manager
	<b>2. Finance</b>		
2.1	Financial Reporting		Project Manager
2.2	Co-investments – valuation and reporting	Approved September 2014, revised August 2015	Project Manager
2.3	Interest earnings – allocations and strategy		Project Manager
2.4	Equipment – loss, risk, notification and reinstatement	Approved September 2012, revised August 2015	Project Manager
2.5	Budgets - exchange rate fluctuations and inflation	Approved February 2012, revised August 2015	Project Manager
	<b>3. Communications</b>		
3.1	Visual Identity Guidelines	Approved September 2012, revised December 2013 and August 2015	Communications Manager
3.2	Social Media Guidelines	Approved February 2015, revised August 2015	Communications Manager
	<b>4. Data</b>		
4.1	Acknowledgement of use of IMOS Data	Approved June 2009, revised March 2015 and August 2015	eMII Director / Communications Manager
4.2	eMII data policy	Draft April 2011	eMII Director
4.3	AODN data policy	V1 April 2011 (approved)	eMII Director